

# Residential Support Specialist

## ROBERT SMITH

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### Objective

As a Residential Support Specialist responsible for providing rehabilitative stabilization services for adults with severe mental illness or dually diagnosed. Assists participants in the acquisition and practice of daily living skills.

### Skills

Excellent Communication, Verbal and Written, Counseling, Leadership, Computer Skills, Listening.

### Work Experience

#### Residential Support Specialist

**ABC Corporation** - April 2009 - July 2011

- Reported patient condition to nursing staff.
- Monitored food and liquid intake and output.
- Responsible for creating a safe, clean, and inviting atmosphere for members. Kept the residence neat and clean at all times.
- Advised supervisor, team leader, or another designee of any maintenance problems and issues.
- Maintained careful, accurate medical records.
- Helped patients with bathing, grooming, and using the toilet.
- Helped patients with movement, such as walking, sitting, and rolling over.

#### Residential Support Specialist

**Delta Corporation** - 2012 - 2014

- Provided support and guidance to individuals with developmental disabilities with their daily routines, and recreational activities.
- Certified in CPR and First Aid.
- Completed training in epilepsy awareness, diabetes, bloodborne pathogens, and several other valuable in-service topics.
- Monitored a group home according to regulations as well as other funding specifications as needed.
- Provided crisis management plans and participated in community activities.
- Assisted members with improving their ADL skills which include cooking, cleaning, personal hygiene, and budgeting their finances.
- Documented all activities and interactions with members according to Thresholds and other funding agencies policies and specifications.

### Education

Medical Office Management - 2008(Brown Mackie College - Hopkinsville, KY)