Robert Smith

Restaurant Associate/Supervisor

CONTACT DETAILS

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PERSONAL STATEMENT

Seeking a position that will utilize extensive knowledge of customer service and potential for supervisory or management opportunities to good use.

WORK EXPERIENCE

Restaurant Associate/Supervisor

ABC Corporation - June 2003 – September 2004

Responsibilities:

- Food prep, customer service, and cashier Clean food preparation areas, cooking surfaces, and utensils.
- Maintain sanitation, health and safety standards in work areas.
- Read food orders slips or receive verbal instructions as to food required by customers, and prepare and cook food according to instructions.
- Verify that prepared meets requirements for quality and quantity.
- Clean, stock and restock workstations and display cases. Served residents following strict dietary orders.
- Clean up the kitchen after service completion. Clean Kitchen & Dining area.
- Efficiently and effectively handle customer needs in a high volume dining operation Honors and Awards.

Restaurant Associate

ABC Corporation - 2002 – 2003

Responsibilities:

- Ensuring that work area is clean, organized and well stocked.
- Taking orders and making them accordingly.
- Becoming familiar with company specialties.
- Working the register, and providing outstanding customer service.
- Grabbing, cutting, and distributing orders to their correct parties.
- Communicating with co-workers to ensure an organized work environment and happy customers.
- Closing down the restaurant Making dough, sheeting out pizza rounds Taking down orders over the phone Accomplishments Was named "Best Pizza Cook" Often told that I was a valuable Team member Skills Used Multitasking Register skills Cleaning Customer service Decision making Communicating Following instructions Cooking Work well in a team-oriented environment Work well in fast paced environment.

Education

BS in Liberal Arts - 2008(Hawaii Community College - Hilo, HI)

SKILLS

Microsoft Work and Power point, Data Entry.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference – 1 (Company Name)
Reference – 2 (Company Name)

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