



HARPER LEWIS

Retail Loan Officer

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PROFESSIONAL SUMMARY

Dynamic Retail Loan Officer with 7 years of experience in mortgage lending, adept at guiding clients through the loan process and delivering tailored financial solutions. Skilled in assessing customer needs, ensuring compliance with regulations, and fostering strong client relationships. Committed to enhancing customer satisfaction and driving business growth through exceptional service.

WORK EXPERIENCE

Retail Loan Officer 📅 Apr / 2020-Ongoing
WidgetWorks Inc. 📍 Denver, CO

- 1. Originated and processed customer loan proposals, ensuring timely approvals.
- 2. Developed comprehensive client profiles to tailor financial solutions effectively.
- 3. Collaborated with real estate professionals to facilitate smooth transactions.
- 4. Submitted loan applications to underwriting, ensuring compliance with regulations.
- 5. Reviewed loan agreements for accuracy and completeness.
- 6. Assisted clients in selecting appropriate loan products based on financial needs.
- 7. Provided guidance to clients throughout the loan process to enhance satisfaction.

Retail Loan Officer 📅 Apr / 2018-Apr / 2020
Summit Peak Industries 📍 Denver, CO

- 1. Originated mortgage loans through strategic partnerships, achieving \$1.5 million in monthly loan volume.
- 2. Conducted thorough consumer underwriting, ensuring adherence to lending guidelines.
- 3. Managed mortgage processing for various loan types, optimizing workflow efficiency.
- 4. Handled small business and investment loans, performing cash flow analyses.
- 5. Generated new retail applications for consumer mortgage products, expanding market reach.
- 6. Managed loan pipeline and set accurate expectations for clients.

EDUCATION

Bachelor of Science in Finance 📅 Apr / 2016-Apr / 2018
University of Finance 📍 Denver, CO

Focused on financial management, lending practices, and investment analysis.

SKILLS



INTERESTS

- 🎮 Gaming
- 👜 Fashion
- 🎬 Film
- 💻 Technology

STRENGTHS

- ⚖️ Fairness
- ↔️ Flexibility
- ➡️ Forward-thinking
- ❤️ Gratitude

LANGUAGES



ACHIEVEMENTS

- ★ Achieved a 20% increase in loan approvals through effective client assessments.
- ★ Streamlined loan processing time by 30%, enhancing customer experience.
- ★ Successfully managed a loan portfolio of over \$10 million while maintaining compliance.