Retail Store Supervisor

ROBERT SMITH

Phone: (123) 456 78 99
Email: info@qwikresume.com
Website: www.qwikresume.com
LinkedIn: linkedin.com/qwikresume
Address: 1737 Marshville Road, Alabama

Objective

Hardworking, organized, Retail Store Supervisor professional with a proven background delivering sensible business technology solutions on time and under budget while working as a team member or team leader.

Skills

Management MS Office Suite Intuit QuickBooks Underwriting Claims Analysis Accounting Agile, SQL Rally Kronos.

Work Experience

Retail Store Supervisor

ABC Corporation - 2000 – 2000

- Currently managed Marmots flagship store in Aspen, offering a wide selection of performance-driven, technical outdoor clothing and equipment.
- Responsible for payroll, hiring, training and employee retention.
- Utilized Microsoft Store Manager software to analyze sales trends, address issues, and complete new inventory and replenishment orders.
- Maintained knowledge of full product line-up, including all technical specifications and ensure staff are educated and well-versed brand ambassadors.
- Maintained the stability and reputation of the store by complying with legal requirements.
- Answered telephones using appropriate etiquette.
- Developed and maintained positive working relationships with others.

Retail Store Supervisor

Delta Corporation - 1994 – 1995

- Successfully oversaw daily office operations for staff of 15-20 employees.
- Processed accounts payable/receivables.
- Project manager for product displays.
- Office support to vendors to maintain inventory.
- Supervised a staff of ten and coordinated staff hours Maintained inventory of dairy, bakery, and fresh produce sections Organized display of foods to .
- Scheduling tasks and breaks for employees Opening and closing store Handing deposits daily Book keeping and accounting Process customer purchases.
- Resolve any customer issues Training of associates.

Education

MS

© This Free Resume Template is the copyright of Qwikresume.com. Usage Guidelines