

Robert Smith

Phone (123) 456 78 99

Email: info@qwikresume.com

Website : www.qwikresume.com

LinkedIn: [linkedin.com/qwikresume](https://www.linkedin.com/qwikresume)

Address: 1737 Marshville Road, Alabama

Retail Team Leader

SUMMARY

To make a difference in sports administration through utilizing my management skills, people skills, and desire to learn. Sports are a way of life and I would love to be part of an administration that makes a difference.

SKILLS

Monitoring Skills, Customer Service, Multitasking.

WORK EXPERIENCE

Retail Team Leader

ABC Corporation - November 2015 - May 2016

- Managed store and delegated various tasks to store associates.
- Built a stellar team through conducting interviews and training new associates.
- Improved store sales through analyzing sales data and suggesting new ways of structuring the store to enhance performance.
- Received recognition in the district on more than one occasion for an outstanding customer service record.
- Spearheaded in-store visual merchandising.
- Answered regulatory calls to request particular orders and specific retail requests.
- Answered regulatory calls to request particular orders and specific retail requests.

Retail Team Leader

Delta Corporation - 2012 - 2015

- Provide customer service and Confer with customers by telephone or in person, My position is a Deployment Functionality Technician and I display new .
- Open and close store - Run registers - Assist customers in finding the right item/membership - Answer phones and handle customer complaints - Clean .
- Responded to customer questions and request; Engaged with customers; Supervised a sales force of 36 sales associates; Planned and directed .
- Contacted customers by phone and email in response to inquiries; Resolved all customer requests, questions and complaints.
- Oversaw the day-to-day processing of payroll; Maintained daily bookkeeping report.;Assisted with auditing; Worked with high profile VIPs; Organized .
- Compute and record totals of transactions Calculate total payments received during a time period, and reconcile this with total sales.
- Map out assignments for other employees shifts Stock shelves, and mark prices on shelves and items Maintain clean and orderly check out area.

EDUCATION

BS