



AVA DAVIS

Revenue Audit Clerk

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PROFESSIONAL SUMMARY

Dedicated Revenue Audit Clerk with 5 years of experience in financial auditing and compliance analysis. Expert in executing thorough audits, preparing precise financial reports, and ensuring adherence to regulatory standards. Committed to enhancing operational efficiency and supporting the financial integrity of the organization.

WORK EXPERIENCE

Revenue Audit Clerk

📅 May / 2022-Ongoing

Seaside Innovations

📍 Santa Monica, CA

1. Managed daily financial transactions, ensuring accuracy and compliance.
2. Conducted comprehensive audits of departmental paperwork.
3. Performed monthly audits of currency and chips, ensuring integrity.
4. Ensured timely submission of all financial documents ahead of deadlines.
5. Maintained accurate records and provided reliable data for audits.
6. Compiled detailed financial reports for management review.
7. Assisted in implementing new audit procedures to improve efficiency.

Revenue Audit Clerk

📅 May / 2020-May / 2022

Silver Lake Enterprises

📍 Seattle, WA

1. Reviewed and balanced gaming and non-gaming financial audits.
2. Maintained records for slot machines, ensuring accuracy in daily operations.
3. Managed the daily drops from kiosks and ATMs, ensuring compliance.
4. Verified coin counts and financial integrity during cash handling processes.
5. Audited paperwork, ensuring accurate data entry into spreadsheets.
6. Collaborated with team members to enhance reporting accuracy.

EDUCATION

Bachelor of Science in Accounting

📅 May / 2018-May / 2020

University of Denver

📍 Santa Monica, CA

Focused on financial auditing and compliance.

SKILLS

Revenue Management



Financial Reporting



Analytical Thinking



Advanced Excel Proficiency



Data Analysis



INTERESTS

🏆 Knitting

🎬 Film

★ Theatre

🔧 Woodworking

STRENGTHS

🔪 Intuition

⚡ Agility

☰ Detail-oriented

💡 Innovation

LANGUAGES



English



Swahili



German

ACHIEVEMENTS

- ★ Streamlined the audit process, reducing discrepancies by 30%.
- ★ Implemented a new reporting system that improved accuracy by 25%.