

WILLIAM PEREZ

Revenue Cycle Analyst

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PROFESSIONAL SUMMARY

Dedicated Revenue Cycle Analyst with over two years of experience in healthcare finance. Proficient in analyzing claims data and identifying discrepancies to enhance revenue integrity. Committed to optimizing billing processes and improving operational efficiencies within healthcare settings. Eager to leverage expertise in data analysis and reporting to drive financial performance.

WORK EXPERIENCE

Revenue Cycle Analyst

Maple Leaf Consulting

📅 Apr / 2024-Ongoing
📍 Toronto, ON

1. Analyzed physician chart deficiencies to develop reports for executive management, enhancing revenue recovery strategies.
2. Generated benchmarking reports quarterly for performance evaluation and strategic planning.
3. Managed data extraction for Precision reconciliation projects to ensure accurate claims processing.
4. Conducted training sessions on IT applications and advanced Excel for improved staff performance.
5. Provided IT consulting to resolve technical issues impacting revenue cycle operations.
6. Led the implementation of the MModal application, improving transcription services efficiency.
7. Collaborated with leadership to assess workforce efficiency and implement optimized workflows.

Revenue Cycle Analyst

Summit Peak Industries

📅 Apr / 2023-Apr / 2024
📍 Denver, CO

1. Processed electronic payments accurately in compliance with contractual agreements, ensuring financial integrity.
2. Investigated provider denials related to insurance terms and payment discrepancies to enhance revenue recovery.
3. Executed coordination of benefits for providers and client accounts, maintaining accurate billing records.
4. Managed wire transfers, checks, and ACH payments to streamline financial transactions.
5. Reconciled payment discrepancies based on contracted fee schedules, ensuring compliance and accuracy.
6. Produced monthly performance reports to analyze claims processing efficiency and identify improvement areas.

EDUCATION

Bachelor of Science in Healthcare Administration

University of California

📅 Apr / 2022-Apr / 2023
📍 Denver, CO

Focused on healthcare management principles and revenue cycle processes.

SKILLS

Healthcare Data Analysis



Revenue Cycle Management



Claims Processing Software



Process Improvement



ACHIEVEMENTS

- 🌟 Increased claim approval rates by 15% through targeted analysis and process improvements.
- 🌟 Reduced billing discrepancies by 20% by implementing new data validation procedures.
- 🌟 Successfully trained 10 staff members on revenue cycle processes, enhancing team efficiency.