

Robert Smith

Revenue Supervisor

PERSONAL STATEMENT

An experienced leader focused on building collaboration, defining and improving processes, and maximizing efficiencies, all while holding customers, vendors, and employees accountable.

WORK EXPERIENCE

Revenue Supervisor

ABC Corporation - November 2002 - December 2005

Responsibilities:

- Successfully implemented financial and operational controls that have improved the cash account of the Department.
- Responsible for establishing cash acceptance and reconciliation policies and procedures.
- Prepared quarterly and yearly budgets working directly with the Fiscal Manager.
- Prepared and Presented financial reports to managers and Directors.
- Monitored revenue budget variances.
- Restructured grant accounting process, resulting in an increased flow of revenue to the department.
- Managed performance and annual review process.

Revenue Supervisor

Delta Corporation - 1997 - 2002

Responsibilities:

- My job is to manage my cashiers and auditors, as well as distribute money and tickets to parking lot cashiers for cash parking customers.
- Was also responsible for verifying accuracy for all money and ticket sales, then doing various reports in Microsoft Office.
- In addition to my Revenue duties, I was a part of the Recruiting & Hiring team with the HR Personnel from the Central Parking Office in Dallas.
- Increased photo revenue and photo viewership by introducing wireless downloading to insure delivery of product in a timely manner Facilitated .
- Assign booths and issue banks to all cashiers.
- Troubleshoot any ticket issued pertaining to parking.
- Act as a fill in for Maintenance and clerical departments as needed Sign for all cash deposits received by cashiers throughout their shifts and .

Education

Bachelor In Science

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
info@qwikresume.com
www.qwikresume.com

SKILLS

SAP, Oracle, Excel,
Access, Word, Visio.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)