ROBERT SMITH

Reverse Mortgage Specialist

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Service-oriented Reverse Mortgage Specialist with 5 year background in customer service & mortgage environment. Core competencies include, loss mitigation, collections, asset management and customer service as well as excellent communication and time management skills. Handles tasks with accuracy and efficiency.

JANUARY 2014 – SEPTEMBER 2014

REVERSE MORTGAGE SPECIALIST - ABC CORPORATION

- Originated reverse mortgages.
- Marketed and educated seniors on the reverse mortgage process.
- Arranged and performed in-home consultations and seminar presentations.
- Worked with various office machines including photocopier, fax machine, and Windows-based computers.
- Worked with several lenders in the application process.
- Originated reverse mortgages.
- Marketed and educated seniors on the reverse mortgage process.

2010 – 2014

REVERSE MORTGAGE SPECIALIST - DELTA CORPORATION

- Originated mortgage loans from provided leads Prequalified Clients based on income and credit history FHA guidelines Customized Program based on .
- Accurately and timely completed projects as assigned by manager Answered inquires via fax, mail and incoming calls relating to account information.
- US Reverse Mortgage Specialist License RMS applications and processing.
- responsibilities include in depth review of clients financial records in order to determine borrowing capacity.
- In Depth knowledge of the Reverse Mortgage Program to help Senior Citizens, Rookie of the year.
- Originate reverse mortgages, educate loan officers/realtors on product.
- Originate reverse mortgage loans funded through Bank of America.

EDUCATION

Bachelor Of Arts In Business

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SKILLS

Salesforce.Com, Sales & Marketing, Financial Analysis, Investor Relations, Finance, Commercial Lending, Customer Service.