# **Robert Smith**

## RN Assessment Coordinator

#### **PERSONAL STATEMENT**

Have a RN Assessment Coordinator with experience in long term care, care coordination; patient education, and disease management. I am seeking a position in case management, clinical education, public health or nurse consulting.

#### **WORK EXPERIENCE**

#### **RN Assessment Coordinator**

#### ABC Corporation - June 2003 - October 2003

#### Responsibilities:

- Ensured accurate documentation is maintained throughout the process.
- Created a professional development plan for each new RN.
- Created and scored assessments based on the companys needs.
- Administered assessments in a timely manner to ensure accuracy and consistency across the organization.
- Provided feedback on draft assessments as well as revisions made by clinical team members.
- Developed and maintained quality assurance procedures to assess patient eligibility.
- Developed and maintained assessment data.

#### RN Assessment Coordinator

#### Delta Corporation - 2002 - 2003

#### Responsibilities:

- Schedule and complete all required Medicare assessments for a 100 bed skilled nursing/rehab center manage assessment reference dates to capture.
- Corporate Offices-1465 East Primrose, Suite A, Springfield, MO 65804
   PH 417-841-4800 Jan Badgett, RN, BSN, Supervisor This Corporation Has Been Sold.
- Working part time MDS Coordinator.
- Improved quality assurance indicators while increasing reimbursement rates through the coordination of the RAI process within skilled nursing/.
- Case management, concurrent reviews, MDS scheduling and completion Accomplishments Manage skilled cases in such a way as to provide the resident.
- Skills Used Daily chart review, managed care insurance reviews, obtain skilled authorization, follow up with nursing interventions, MDS scheduling.
- Basic nursing skills, care planning for length of stay, assessment skills for insurance companies and Medicare and Medicaid, Management skills.

#### **CONTACT DETAILS**

1737 Marshville Road, Alabama (123)-456-7899 info@qwikresume.com www.qwikresume.com

#### **SKILLS**

Consulting Skills, Maintenance Skills, Data Assessment Skills.

#### **LANGUAGES**

English (Native)
French (Professional)
Spanish (Professional)

#### **INTERESTS**

Climbing Snowboarding Cooking Reading

#### **REFERENCES**

Reference – 1 (Company Name) Reference – 2 (Company Name)

### **Education**

MS