



# HARPER LEWIS

## Commercial Roofing Service Foreman

✉ support@qwikresume.com

☎ (123) 456 7899

📍 Los Angeles

🌐 www.qwikresume.com

### SKILLS

Material Handling Expertise



Negotiation Skills



Blueprint Reading



Task Delegation



Worksite Coordination



Site Safety Audits



### INTERESTS

🦋 Birdwatching 🧳 Traveling

🏠 Sports Coaching 🧶 Knitting

### STRENGTHS

🔧 Pragmatism

🍃 Sensitivity

💖 Sincerity

⚓ Stability

### LANGUAGES



English



Dutch



Arabic

### ACHIEVEMENTS

🌟 Successfully reduced project completion time by 15% through effective team coordination and resource management.

🌟 Achieved a 98% customer satisfaction rate by implementing quality control measures and timely communication.

### PROFESSIONAL SUMMARY

Dynamic Commercial Roofing Service Foreman with 10 years of robust experience in leading high-stakes roofing projects. Expert in optimizing team performance, managing materials, and ensuring compliance with safety standards. Proven ability to deliver exceptional quality and efficiency while driving projects to successful completion within budget and on schedule.

### WORK EXPERIENCE

#### Commercial Roofing Service Foreman

📅 Mar / 2019-Ongoing

Pineapple Enterprises

📍 Santa Monica, CA

1. Oversee all roofing projects, ensuring quality and compliance with safety regulations.
2. Manage delivery and logistics of materials, optimizing resource allocation for efficiency.
3. Lead and mentor a diverse team of roofing professionals, fostering a culture of collaboration.
4. Conduct regular inspections to ensure adherence to project specifications and quality standards.
5. Maintain effective communication with clients, addressing concerns and ensuring satisfaction.
6. Implement safety protocols, reducing on-site accidents and promoting a safe work environment.
7. Evaluate project performance, providing insights for continuous improvement and operational excellence.

#### Roofing Foreman

📅 Mar / 2015-Mar / 2019

Silver Lake Enterprises

📍 Seattle, WA

1. Supervise the installation of various roofing systems, including TPO, EPDM, and metal roofing.
2. Coordinate with subcontractors, ensuring timely completion of tasks and adherence to project timelines.
3. Prepare reports for project owners, maintaining transparency and accountability.
4. Order materials for multiple crews, ensuring availability and minimizing downtime.
5. Train new employees on safety practices and installation techniques.
6. Monitor inventory levels and manage supply chain logistics effectively.

### EDUCATION

#### Associate of Applied Science in Construction Management

📅 Mar / 2012 - Mar / 2015

Central Community College

📍 Chicago, IL

Focused on project management, safety standards, and construction techniques.