

ROBERT SMITH

Sr. Rover

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SUMMARY

Creative professional with extensive project experience from concept to development. Talents include public speaking, writing for script and media, acting for film and radio, voice over work, critical thinking, time management, problem solving. An exceptional listener and communicator who effectively conveys information verbally and in writing.

CORE COMPETENCIES

Public Speaking, Voice Overs, Acting, Painting, Direct.

PROFESSIONAL EXPERIENCE

Sr. Rover

Stovall Dental - February 2014 – 2020

Key Deliverables:

- Developed presentations for public speaking events.
- Monitored multiple databases to keep track of all company inventories.
- Designed electronic file systems and maintained electronic and paper files.
- Identified and drove creative solutions for problems.
- Managed the receptionist area, including greeting visitors and responding to telephone and in-person requests for information.
- Represented the company at industry meetings.
- Managed daily account drafting and billing for clients on payment plans.

Rover

Delta Corporation - 2011 – 2014

Key Deliverables:

- Filled in all positions in store including management.
- Clean up crew, lead, Sanitatin batch master rover Supervision jonh m.
- Keep floor and fitting rooms clean Cashiering and promoting reward cards to customers Inventory and Stock duties after store hours.
- A typical day at work consist of touring the garages from top to bottom using a tour gun.
- Assisting Customers with hot shot, pop a lock, and changing a flat tire.
- Skills Used The ability to preform hot shots, pop a lock, changing a flat tire, and staying on my feet for 8 or more hours.
- This is Dummy Description data, Replace with job description relevant to your current role.

EDUCATION

- BS in Mass Media - (East Carolina University - Greenville, NC)