

Robert Smith

Rover II

PERSONAL STATEMENT

Experienced professional with a successful knowledge of basic shift procedures, visual development, and executive administration. Possess excellent interpersonal and analytical skills with experience in finance procedures, and confidential paperwork. Outstanding team building ability, professional in appearance and ability to handle conflict and develop a friendly rapport. Ability to take accurate instructions, and deliver work in a timely promptly manner.

WORK EXPERIENCE

Rover II

ABC Corporation - October 2014 - May 2015

Responsibilities:

- Assisted in store set-up for grand opening.
- Multitasked in fixture team, inventory processing and accountability, while maintaining focus on key points of the providing the "Nordstrom Experience."
- Completed department markdowns as needed when they were assigned, then reface each front and back stock area as needed to keep organized and attractive.
- Worked closely with the Store Manager and various Department Managers to develop unique concepts based on the season, special events, promotions, and artistic vision to draw attention to each department.
- Used Open new Nordstrom accounts as a means of building customer relationships.
- Worked as a team player to ensure each customer receives the best service possible.
- Performed daily department maintenance tasks including stock work, re-merchandising, display, price markdowns, merchandise transfers and light cleaning.

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Delta Corporation - 2009 - 2014

Responsibilities:

- Advise, train, and provide direction to team of security officers Maintain employee personnel and training files Monitor, track, and evaluate .
- Cooked Served Cleaned Stock Accomplishments It was my first fun experience had no trouble, learned all skills without any trouble.
- Skills Used Customer service Line cook, working a fryer Cashier Fast paced environment.
- Wash sidewalks/ pumps and pads, changed air filters/lights, stock, deli, occasionally did register.
- Skills Used Cleaning, cooking, customer service.
- Golf Department Maintained Driving Range Assisted Members with requests Cleaned Golf Carts.
- Assessed material levels and types in machines, Loaded Part Specific

CONTACT DETAILS

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SKILLS

Management,
organizing.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)

material in machines, Trained new employees, Covered breaks.

Education

BSBA in Finance - 2015(University of Nevada Las Vegas - Las Vegas, NV)