ROBERT SMITH

Safety Officer/Production Manager

info@qwikresume.com | LinkedIn Profile | Qwikresume.com

Highly qualified Safety Officer with experience in the industry. Enjoy creative problem solving and getting exposure on multiple projects, and I would excel in the collaborative environment on which your company prides itself.

EXPERIENCE

Safety Officer/Production Manager

ABC Corporation - AUGUST 2013 – NOVEMBER 2014

- Responsible for supporting and executing the Safety Program for Operations.
- Assist Operations in accident prevention, hazard recognition, and control.
- Facilitates safety meeting meetings in various locations, observes for unsafe acts or conditions, and assist employees in developing hazard identification skills.
- Conduct audits on all assigned areas and equipment, responsible for confined space testing and hot work permitting.
- Assist with and takes a lead role in accident investigations and reports, including near misses.
- Play integral role in the Fire Brigade and Emergency Response Team.
- Provide injury management from the initial incident through the complete cycle of managing the employee.

Safety Officer

ABC Corporation - 2008 – 2013

- 17.00 per hour Supervisor Jan Plautz (retired) Supervisor for 11 years 402-643-5927 Supervisor Michelle Drahota for 2 years 4301 W Adams St, Lincoln, NE 68524 Phone(402) 470-0600 Duties Audits travel logs for 50 drivers according to D.O.T.
- standards.
- Maintains records for vehicle inspections and prepares for D.O.T.
- audits.
- Documents & scans D.O.T.
- violations, addresses violations with drivers & works with them to determine course of action to promote safer driving.
- Maintains accurate accounting records for a 6-month lag..

EDUCATION

-

© This Free Resume Template is the copyright of Qwikresume.com. Usage Guidelines

SKILLS

Microsoft office, Customer Service, Communications.