

Robert Smith

Residential Sale Representative

PERSONAL STATEMENT

Seeking the position of cashier/customer service associate at Bed Bath & Beyond where five years experience of providing professional, dedicated, and friendly service at a resort will be maximized to ensure total customer satisfaction in a high paced energetic environment. Service Profile: Great memory with the ability to learn quickly Ability to put customers at ease and handle large crowds while maintaining composure.

WORK EXPERIENCE

Residential Sale Representative

ABC Corporation - April 2005 - May 2006

Responsibilities:

- Open and close cash registers, performing tasks such as counting money, separating charge slips, coupons, and vouchers, balancing cash drawers, and making deposits.
- Compute sales prices, total purchases and receive and process cash or credit payment.
- Inventory stock and requisition new stock.
- Maintain knowledge of current sales and promotions, policies regarding payment and exchanges, and security practices.
- Recommend, select, and help locate or obtain merchandise based on customer needs and desires.
- Describe merchandise and explain use, operation, and care of merchandise to customers.
- Exchange merchandise for customers and accept returns.

Sale Representative

ABC Corporation - 2000 - 2005

Responsibilities:

- My daily task included prospecting to promote jewelry sales.
- Once I captured the attention of a future customer, I would offer them a chair and advise the potential customer on how purchasing jewelry could build their credit.
- While I informed the potential customer about building credit, I also built a rapport.
- Within my rapport building, I would often engaged in conversations about families, jobs, and hobbies as well.
- Made sure I related to the customer.
- Once the customer understood the benefits of building credit through purchasing jewelry, I offered the customer a selection of jewelry based on the personal information that I received while building my rapport.
- Once the customer was satisfied with their selection, I directed them to the check-out department..

CONTACT DETAILS

1737 Marshville Road,
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SKILLS

Customer Service,
Computer Skills, MS
Office, Sales.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)

Education

Bachelor of Business Administration in Health Services Management
- (BERKELEY COLLEGE - New York, NY)