

Robert Smith

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Sales Store Checker

SUMMARY

A service professional with a track record of providing outstanding customer service by demonstrating exceptional interpersonal skills and dedication to quality, while following organizational guidelines and procedures for the organizations.

SKILLS

Microsoft Windows 3.1-10, Word, Power Point, MS-DOS, Text Based Systems.

WORK EXPERIENCE

Sales Store Checker

Defense Commissary Agency - April 2003 - 2020

- Provided efficient and effective customer service by operating an electronic checkout terminal to record prices of sold grocery items, determine a total of purchases, add the surcharge, accept WIC vouchers and food stamps, and calculate change due if appropriate.
- Scanned paper currency from \$20 - \$100 for possible counterfeit payment.
- Reported police for further handling.
- Purchased items do not scan correctly, manually input item information.
- Monitored 6 self-serve electronic terminals for compliance with store policy and procedures.
- Assisted customers experiencing difficulties with scanning or payment of purchases.
- Ensured that all items are properly scanned and included in payment.

Sales Store Checker

Delta Corporation - 1999 - 2003

- Provide efficient and effective customer service by operating an electronic checkout terminal to record prices of sold grocery items, determine a total of purchases, add the surcharge, accept WIC vouchers and food stamps, and calculate change due if appropriate.
- Per commissary policy, scan paper currency from [] for possible counterfeit payment.
- Report transaction immediately to supervisor and military police for further handling.
- If purchased items do not scan correctly, manually input item information.
- Troubleshoot errors on checkout terminal to attempt resolution of malfunction and reboot register to ensure prompt checkout.
- Monitor 6 self-serve electronic terminals for compliance with store policy and procedures.
- Assist customers experiencing difficulties with scanning or payment of purchases.

EDUCATION

High School Diploma - January 2000(Buena High School - Sierra Vista, AZ)