

# ROBERT SMITH

## Assistant Seasonal Worker

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Supported Red Cross staff during local emergencies such as natural disasters and fires. Organized the store by returning all merchandise to its proper place. organized merchandise, and coordinated Coworkers for restocking and product information.

### DECEMBER 2000 - APRIL 2005

#### ASSISTANT SEASONAL WORKER - ABC CORPORATION

- Repaired and assembled skis and snowboards for the shop and the public.
- Advised and instructed customers about various aspects of skiing and snowboarding.
- Sold used skis, snowboards, ski equipment, and accessories.
- Trained high school students in the art of mediation and problem solving.
- Engaged students in real-life mediation techniques through course work and role playing.
- Students would then take these skills back to their respective high schools where they served as peer mediators.
- Built houses, schools, hospital clinics, and various other structures for local communities.

### 1998 - 2000

#### SEASONAL WORKER - DELTA CORPORATION

- Banquet Houseman (seasonal) Key assignments - Assisted in serving, setting up, and cleanup of al banquet functions.
- Maintained cleanliness of banquet room, hallways, storage and service areas.
- Handled guest requests as necessary.
- Was in charge of taking home trays, opening and processing customer contest mail, including handling of cash and checks within a 24 hour turn around.
- Worked at various machines to produce spark plugs at optimal efficiency.
- These products are used for different car engines such as in BMW, Audi, Ferrari, and Ford cars.
- Assisted customer, size integrity of the hats, retail sales PROFESSIONAL ACCOMPLISHMENTS Obtained Product Receiving Excellence Certification for .

## EDUCATION

Juris Doctor - (Thomas M. Cooley Law School - Lansing, MI)

## **SKILLS**

Excellent Communications , Both Written And Oral.