

ROBERT SMITH

Second Assistant Store Manager

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SUMMARY

Second Assistant Store Manager Professional with over 20 years of sales and management experience. A few strengths are: effective at multi-tasking and reaching sales targets, building loyalty and long-term relationships with customers, leadership and oversight of employees, and team building.

CORE COMPETENCIES

Management, Retail Sales.

PROFESSIONAL EXPERIENCE

Second Assistant Store Manager

ABC Corporation - May 2014 – September 2022

Key Deliverables:

- Assisted Store Manager with daily operations and supervision of employees.
- Maintained proper inventory controls, managed all inventory transactions and maintained compliance standards for shrink control.
- Reconciled cash receipts for all sales transfers.
- Monitored sales activities to ensure that customers receive satisfactory service.
- Ensured staff members adhere to all Citi Trends, Inc..
- Set new Plan-O-Grams for new products that would arrive.
- Taken inventory of product in the entire store and receive shipments every week.

Second Assistant Store Manager

Delta Corporation - 2010 – 2014

Key Deliverables:

- Head of Loss Prevention Delegate tasks to sales associates Receiving, counting and displaying new stock Changing floor set ups to meet corporate .
- Utilized my time driving sales and trained every employee to follow the same protocols and procedures.
- Was task oriented and I made sure that they were completed in an effective and timely matter.
- Merchandising the store to setting up for sales, I not only completed the task but delegated roles amongst the team to ensure they were .
- Stayed knowledgeable and current in all things Davids Bridal in order to ensure I was not only doing my job but that I was doing my job thoroughly.
- Sold and purchased merchandise from customers for purpose of resale.
- Established sales goals for myself and employees daily on merchandise, pre-orders,.

EDUCATION

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