

ROBERT SMITH

Jr. Section Supervisor

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SUMMARY

Highly motivated professional who is adaptable to any situation or environment. Detail-oriented and strive to demonstrate professionalism, solid work ethics, and dedication at every opportunity.

SKILLS

Section Coordinator, Section Executive.

WORK EXPERIENCE

Jr. Section Supervisor

ABC Corporation - 1995 – 2009

- Managed between 15 to over 100 direct reports in a Union manufacturing environment.
- Monitored production to verify safety, quality and production standards were followed.
- Tracked employee work hours and time off with the Kronos system.
- Taught production efficiency in a specialized setting to all levels of hourly, salary and management personnel.
- Participated in several Six Sigma Black Belt projects including Value Stream Transformations.
- Provided coaching and positive feedback on a daily basis to help foster a better working environment.
- Prioritized and maintained a section of over 20 people as a logistic coordinator for a maintenance and parts company including four different skill sets.

Section Supervisor

Delta Corporation - 1999 – 2002

- Manage 12 locations, 60-75 team members daily Provided food products from the warehouse.
- Cooked most foods from a lot of locations when needed as well as.
- Duties - Monitor workflow and adjust the schedule accordingly, supervise 13 employees while maintaining company policies, conduct interviews, attend.
- Team building paramount, ensuring all aspects of maintenance shop operations being tracked and guided for success.
- Ability to accomplish a 97% operational equipment readiness rate with timely fleet repairs and quality specific troubleshooting procedures.
- Headed a team of over 20 personnel maintaining power generators and heavy equipment for military expedition readiness Handled quality assurance.
- Coordinated power generation logistics to all subordinate units by analyzing their operational effectiveness and needs Applied maintenance management .

SCHOLASTICS

- Information Technology - January 2007(University Of Phoenix)