

Security Counselor

ROBERT SMITH

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Address: 1737 Marshville Road,
Alabama.

Objective

Motivated individual with over ten years of experience in providing product and service knowledge, as well as issue resolution, in various customer settings.

Skills

Security, Office Assistant, Housekeeping.

Work Experience

Security Counselor

ABC Corporation - November 2004 - October 2014

- Maintained security, implement treatment and activity programs, and provide direct care to sexual psychopathic personality patients.
- Secured facility and required a high level of client based customer service skills including holding clients accountable to ensure a safe and secure environment.
- Included role modeling therapeutic interactions with clients.
- Extracted information from clients and sharing this information with our treatment team in an effort to maintain safety and security for the facility and community population.
- Worked within an interdisciplinary team to ensure that clients receive planned, coordinated, and comprehensive treatment.
- Facilitated program, social and recreational activities so that comprehensive treatment programs are available to all patients.
- Provided secure transportation and supervision of patients within and outside the facility.

Security Counselor

Delta Corporation - 1999 - 2004

- Provided informal counseling, implemented treatment plans, observed and documented client behavior; encouraged client participation in program .
- Duties included, but not limited to counseling of middle school students with disciplinary problems.
- Monitoring school grounds and hallways.
- Typing and filing incident reports.
- Also communicating by radio with other counselors.
- Worked in conjunction with local/state law enforcement enforcing the rules and regulations of a community corrections program.
- Provide safety and security for both clients and staff by Observing all areas of the facility through the video system.

Education

Certificate in Legal Office Administration - (Minnesota School of Business - Saint Paul, MN)