

ROBERT SMITH

Sr. Security Counselor

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

To obtain a challenging position with a well-established company, which offers diverse job responsibilities and opportunities for growth and advancement.

CORE COMPETENCIES

Security, Office Assistant, Housekeeping.

PROFESSIONAL EXPERIENCE

Sr. Security Counselor

Minnesota Sex Offender Program (MSOP) - November 2004 – 2020

Key Deliverables:

- Ensured maintenance of security, custody and control of the facility, staff, and juvenile offenders.
- Collaborated with Treatment Staff and other direct service staff as needed to ensure that all Offenders received services, including school and other .
- Responsible for both security as well as keeping up with the patients progress in treatment with documentation and .
- Dealed with many crisis situations at (MSOP) as well.
- Maintained a secure setting for legally committed men/women needing treatment/evaluation -Defuse situations by negotiating with patients when .
- Ensured safety, security, and control is maintained within the facility through consistent and systematic application of established policies/.
- Provided and ensured consistent, fair and humane treatment of patients during the course of daily activities, so that the environment is conducive.

Security Counselor

Delta Corporation - 2000 – 2004

Key Deliverables:

- Maintain security, implement treatment and activity programs, and provide direct care to sexual psychopathic personality patients.
- This position is inside a secured facility and requires a high level of client based customer service skills including holding clients accountable to ensure a safe and secure environment.
- This includes role modeling therapeutic interactions with clients.
- Sometimes during interactions extracting information from clients and sharing this information with our treatment team in an effort to maintain safety and security for the facility and community population.
- Work within an interdisciplinary team to ensure that clients receive planned, coordinated, and comprehensive treatment.

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- Facilitate program, social and recreational activities so that comprehensive treatment programs are available to all patients.
- Provide secure transportation and supervision of patients within and outside the facility.

EDUCATION

- Certificate in Legal Office Administration - (Minnesota School of Business - Saint Paul, MN)