

Objective

Exercising independent judgment in directing the activities of the security officers, Providing leadership, training, and development to security professionals.

Skills

Security Operations Management, Lenel Access Control Systems, CCTV, Financial Management, Customer Service, Computer Literate, Microsoft Office, First Aid, Emergency Response, Investigations, Leadership, Leadership Development, Common Criteria Security Requirements.

Work Experience

Security Management

ABC Corporation - February 2008 – August 2016

- Designed and manufactured company touching a wide portfolio of electronics among multiple domestic and international customers.
- Oversaw hiring, training, and dismissal of a team of approximately 30 security professionals, including direct report administrative employees and contractors.
- Managed the scaling of a security Command Center to become the global central communications, alarm monitoring, and crisis management center for the entire company.
- Managed the design and deployment of security system hardware and personnel procedures for a business unit to meet Common Criteria EAL 5 standards.
- Managed the guard services contract going to bid with multiple vendors for the first time resulting in an initial annual savings of \$79,000 and a fully documented SLA.
- Coached other Security Managers in different regions how to do the same.
- Researched and designed the first company emergency response plan (police/fire/medical emergencies).

Security Management

Delta Corporation - 2004 – 2008

- Setting rent and housekeeping duties and responsibilities per job, policies Servicing tenant landlords needs.
- Sell official checks and maintain official check log, Order supply to cash to meet daily needs, verify cash received, process all cash tickets per.
- Customer service, multi-line phones, Quality control, checked customers in/ out, interacting with multi-race customers, fax, copy, scan, set up filing.
- Used Customer service, multi-line phones, quality control, fire watch, inventory, copying, fax, weekly reports, filing, managing, 2way radio & CB.
- Provided a highly visible security presence to help deter criminal activity and violation of the clients code of conduct Identify safety hazards.
- Patrolled the facility and served as a general security presence and visible deterrent to crime and rule infractions.
- Reported all incidents, accidents, and emergencies to law enforcement.

Education

