

Robert Smith

Security Officer Intern

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SUMMARY

Security Officer Intern is Updating relevant data using database applications. Assisting in answering questions and/or refers inquiry to appropriate person. Assisting in researching information as needed for projects and other objectives. Assisting in coordinating conferences and special events; assists in making any necessary room rental, reservation or catering arrangements.

SKILLS

Catering Assistant, Managing.

WORK EXPERIENCE

Security Officer Intern

ABC Corporate - 2002 - 2002

- Worked directly with a mentor in your field of study while finding solutions to real world problems.
- Experienced our products up close by touring our state-of-the-art manufacturing and research facilities.
- Interacted directly with our company leaders to discuss strategy and the future of Boeing.
- Built a lasting professional network through social events and engaging activities.
- Gained the skills and knowledge to become a future leader in the aerospace industry.
- Conducted research and interpret regulatory standards and policies to ensure Corporate Security business practices align with compliance requirements.
- Documented and maintained procedures related to physical security compliance.

Security Officer Intern

Delta Corporation - 2000 - 2000

- Attend workshops for developing skills , team building, etc.
- Physical ability to handle various intervention incidents, including patient restraints and violent subjects.
- Physically able to perform sustained foot patrols, prolonged standing, lifting patients, and physically restrain patients or prisoners as necessary.
- Visual and hearing ability to detect and report unusual circumstances quickly and accurately.
- Working knowledge of security practices, protocols and techniques.
- Ability to relay information, either in writing or verbally, in a professional manner.
- Ability to see aspects of public relations in all facets of the job and the ability to understand the effects of actions on the entire organization.

EDUCATION

Diploma