



# OLIVIA SMITH

## Security Professional-Specialist

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### PROFESSIONAL SUMMARY

With a decade of experience in security management, I specialize in risk analysis, emergency response, and developing robust safety protocols. My expertise in surveillance and incident resolution has proven invaluable in safeguarding assets and ensuring compliance. I am committed to fostering a culture of security awareness, enhancing operational integrity, and contributing to community safety.

### WORK EXPERIENCE

#### Security Professional-Specialist

📅 May / 2019-Ongoing

Quantum Solutions LLC

📍 Phoenix, AZ

1. Design and implement security and safety solutions tailored to client requirements.
2. Communicate effectively with stakeholders to address security concerns and provide information.
3. Conduct regular training sessions for security staff on emergency response protocols.
4. Evaluate and enhance security measures based on ongoing risk assessments.
5. Coordinate with law enforcement during incidents to ensure swift resolution.
6. Maintain detailed logs of all security incidents and actions taken.
7. Develop relationships with clients to foster trust and communication.

#### Security Professional

📅 May / 2015-May / 2019

Lakeside Apparel Co

📍 Chicago, IL

1. Conduct thorough patrols of assigned areas to ensure safety and security.
2. Implement access control measures to restrict unauthorized entry.
3. Monitor surveillance systems to detect and respond to suspicious activities.
4. Respond promptly to alarms and emergencies, coordinating with emergency services.
5. Prepare detailed reports on incidents and security breaches for management review.

### EDUCATION

#### Bachelor of Science in Criminal Justice

📅 May / 2012-May / 2015

University of Security Studies

📍 Toronto, ON

Studied criminal justice principles, focusing on security management and emergency response.

### SKILLS

Threat Assessment and Security Operations



Surveillance skills



Emergency response



Conflict resolution



Access control



### INTERESTS

🔧 Woodworking

🔭 Star Gazing

★ Theatre

🏠 Architecture

### STRENGTHS

😊 Politeness

🚩 Determination

🚀 Ambition

✅ Dedication

### LANGUAGES



English



Swahili



Polish

### ACHIEVEMENTS

★ Developed a comprehensive security protocol that reduced incidents by 30%.

★ Led a team to implement surveillance upgrades, improving monitoring efficiency by 40%.

★ Conducted risk assessments that enhanced emergency response times by 25%.