

Outbound Order Selector

ROBERT SMITH

Phone: (123) 456 78 99
Email: info@qwikresume.com
Website: www.qwikresume.com
LinkedIn:
[linkedin.com/qwikresume](https://www.linkedin.com/qwikresume)
Address: 1737 Marshville Road,
Alabama.

Objective

Solid sales and customer service experience to provide support and service Possess high minded customer service approach, always seeking for solution and customer satisfaction Strong analytical and planning skills, combined with the ability to coordinate team efforts to meet goals Productive and efficient work habits without supervision Self-starter motivated individual with strong communication and leadership skills Electrician Work & Construction, Wire Pulling, & so fourth.

Skills

Customer service, Warehouse, Management, Manufacturing.

Work Experience

Outbound Order Selector

ABC Corporation - April 2014 - November 2015

- Prepare and load merchandise to specific warehouse selecting location.
- Operate warehouse equipment in a secure and considerate manner.
- Make sure that all cases and pallets are correctly identified with the accurate store number.
- Secure chosen cases and conduct closing pallet preparations.
- Arrange and place assembled case pick pallets and shift assembled pallets from picking areas to a dock door.
- Ensured orders are staged in array of delivery.
- Demonstrated ability to work well under pressure, organize and prioritize work assignments, and meet established deadlines.

Selector

ABC Corporation - 2013 - 2014

- Chester, NY Order Selector September 2015 - November 2015 Prepared shipment for FEDEX deliveries.
- Loaded and unloaded products up to 45 pounds onto trucks for delivery.
- Transported goods, stocked and staged freight and other materials to and from storage and production areas and loading docks.
- Reported all equipment failures and malfunctions to supervisor.
- Cleaned and Swept floors and charged equipment at end of shift.
- Complied at all times with FDA, DOT, and US Customs guidelines and regulations.
- Maintained the warehouse in compliance with OSHA safety standards.

Education

HVAC - 2011(Lincoln Tech - West Palm Beach, FL)