ROBERT SMITH

Lead Self Employed Consultant

info@qwikresume.com | https://Qwikresume.com

Having a varied and extensive background, finding employment that would utilize skills while providing a place of personal and professional growth is aspiration.

OCTOBER 1986 – 2020

LEAD SELF EMPLOYED CONSULTANT - MOUNTAIN SKIES BUSINESS CONSULTING

- Strategic Planning, Disaster Recovery Planning, Risk Management, Quality Initiatives, and Business Resumption Planning.
- Team Building and Process Review Utilizing Various Methodologies and Techniques.
- Developing Sales and Marketing Plans, Accreditation Consultant (ISO 9001, JCAHO, CARF), and a Trained Facilitator.
- Merchandising, Warehousing, Inventory (APICS), Shipping and Receiving, Production Workflow, Customer Service, Counter Sales.
- Prepared individual and corporate tax returns. Construction and Mechanical Repair and Maintenance.
- Technical Support, Help Desk, Networking, Web Design, SEO and Online Marketing.
- Assisted companies with accounting operations, including systems, policies, procedures, internal controls.

1982 – 1986

SELF EMPLOYED CONSULTANT - ABC CORPORATION

- Design and support for small area businesses LAN and WLAN networks.
- Provided desktop configurations and deployments.
- Upgraded Windows 2000 Server and Active Directory environments to a Windows Server 2008 environment consisting of physical and virtual servers and also performed Active Directory upgrades to Windows 2008 function level.
- Converted file storage systems to DFS.
- Managed LAN, WLAN, DNS, DHCP, file and print sharing, network printing, and AD DS.
- Provided support for Microsoft Office Suite products..
- This is Dummy Description data, Replace with job description relevant to your current role.

EDUCATION

- (CORONADO HIGH SCHOOL - Scottsdale, AZ)

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SKILLS

Production, Inventory Control, IT Consultant.