

ROBERT SMITH

Senior Accounting Analyst

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SUMMARY

5 years of experience as a Sr. Accounting Analyst. Talented achievement driven and results-oriented professional seeking an opportunity to utilize my Business acumen in a professional work environment. Detail-oriented with exceptional interpersonal skills for effective verbal and written communication. Analytical and organizational skills.

SKILLS

Accounts Payable, Accounts Receivable, SAP, Oracle, Tobin, FileNet, Lotus Notes, Microsoft Office (Word, Excel, PowerPoint, Outlook), Quickbooks, SQL, And Accounting.

WORK EXPERIENCE

Senior Accounting Analyst

Statoil - April 2014 – March 2018

- Prepare month-end close journal entries and participate in the monthly accrual review meeting.
- Request new master data setup for business development and new ventures.
- Prepare the reconciliation of joint venture general ledger accounts and follow up on reconciling items in a timely manner (GL, AR, and AP).
- Conduct variance analysis and provide explanations for balance movements monthly.
- Ensure all obligations are paid and received in accordance with contractual payment terms.
- Completion of financial package schedule related to joint ventures quarterly (cfo2q).
- Further development, automation and business support for the JV financial model in SAP.

Joint Venture Accountant

Hess Corporation - July 2013 – April 2014

- Effectively creating, maintaining and validating master data for project one conversion in sap.
- Validated line item activity and analysis for allocations to ensure accuracy for loading into the mock environments for conversion.
- Validated all operated customers for address data and recon account for cutback purposes.
- Validated and compared all the terms on the vendor record for outside vendor records.
- Validated joint operating agreements for payroll burden rates, payroll burden sets.
- Validated joint operating agreements verifying operated, non-operated and corporate for recurring document indicator under the JOA.
- Validating joint operating agreements for JOA classes and construction overhead rules.

SCHOLASTICS

- Bachelors - ()