ROBERT SMITH

Senior Enlisted Advisor III

info@qwikresume.com | LinkedIn Profile | Qwikresume.com

Project management expertise with exemplary track record of managing high-performance, cross-functional teams that collaborate as a focused unit to achieve aggressive technology goals. Master Training Specialist with extensive course development, training, and instructor background. Senior leader with proficiency in policy implementation, budget development / administration, daily operations / scheduling, team building, and staff development.

EXPERIENCE

Senior Enlisted Advisor III
ABC Corporation - JUNE 1991 – JULY 1992

- Trained employees in career field and common task skills.
- Provided for personal health, welfare and discipline of 129 employees Coordinated for the safe operation and maintenance of 60 wheeled vehicles and twenty-three 30-foot trailers and all other support equipment.
- Responsible for efficient daily company operations.
- Reviewed, monitored and coordinated all Integrated Logistics Support elements to ensure the system was supportable when fielded.
- Monitored materiel development activities ensuring system training and maintenance areas were addressed after equipment fielding.
- Observed contractor performance, program schedules, new system tests and MANPRINT developments.
- Served as patrol leader for over 300 combat missions and advised five iraqi infantry companies.

Senior Enlisted Advisor
Delta Corporation - 1988 – 1991

- Advisor to the commander and led day-to-day operations of Department of Health Services primary medical training readiness institute Oversight for .
- Performed as Senior Enlisted Advisor in the Reactor Department of a NIMITZ Class Aircraft Carrier.
- Supervised 470 personnel in the daily operation, maintenance, training, emergency response, and administration of a large department in support of .
- Provided direct counsel to executive leaders on matters of departmental operations, administration and personnel performance.
- Developed and executed training strategies to improve departmental operational proficiency, knowledge level, and the certification of nuclear .
- Directed the activities associated with lodging, safety, discipline, training and living requirements of personnel.

© This Free Resume Template is the copyright of Qwikresume.com. Usage Guidelines

- Focused intensely on safety, resulting in no cold weather injuries or vehicle accidents in extreme arctic conditions of Alaska.

EDUCATION

- Bachelor of Science in Business Administration/Logistics Management - 1998(ALABAMA A&M UNIVERSITY Normal - Normal, AL)

SKILLS

MS Office Applications, Excellent Customer Service , Good Verbal And Writing .