



# MIA TAYLOR

## Senior Regional HR Manager

✉ support@qwikresume.com ☎ (123) 456 7899 📍 Los Angeles 🌐 www.qwikresume.com

### PROFESSIONAL SUMMARY

Accomplished HR professional with 7 years of experience in regional HR management, specializing in talent acquisition, employee relations, and compliance. Demonstrated ability to drive strategic initiatives that enhance organizational performance and employee satisfaction. Committed to fostering a diverse and inclusive workplace while effectively managing HR operations across multiple regions.

### WORK EXPERIENCE

#### Senior Regional HR Manager

📅 May / 2021-Ongoing

Pineapple Enterprises

📍 Santa Monica, CA

1. Oversaw comprehensive HR operations, reporting directly to the CEO and aligning HR initiatives with business objectives.
2. Acted as the primary liaison for government HR matters, ensuring compliance with regulations.
3. Successfully conducted DOL compliance reviews, enhancing organizational accountability.
4. Collaborated with executive management to address employee disciplinary issues and improve HR program visibility.
5. Mediated employee conflicts, fostering a positive work environment.
6. Worked closely with legal counsel on compliance and employee-related issues.
7. Implemented HR metrics to track performance and inform strategic decisions.

#### Senior HR Manager

📅 May / 2018-May / 2021

Crescent Moon Design

📍 Portland, OR

1. Integrated HR programs during mergers and acquisitions, ensuring smooth transitions and employee retention.
2. Participated in the development of an HRIS system, enhancing efficiency in HR processes.
3. Conducted market analysis for employee benefits, aligning offerings with industry standards.
4. Facilitated employee training sessions on benefits, improving program utilization.

### EDUCATION

#### Master of Science in Human Resources

📅 May / 2015-May / 2018

Villanova University

📍 Chicago, IL

Advanced studies in HR management, focusing on strategic HR practices and employee engagement.

### SKILLS

#### Negotiation Skills



#### Team Leadership



#### Employee Engagement



#### Onboarding Processes



#### Job Analysis



### INTERESTS

🎨 Art

🤝 Volunteering

🌲 Hiking

🧘 Yoga

### STRENGTHS

🔍 Criticality

📋 Detail-oriented

🤝 Diplomacy

😊 Enthusiasm

### LANGUAGES



English



German



Dutch

### ACHIEVEMENTS

- ★ Implemented a new talent acquisition strategy that reduced time-to-hire by 30%.
- ★ Developed and launched an employee engagement program, increasing satisfaction scores by 25%.