

# AVA DAVIS Senior Program Analyst

- **(**123) 456 7899
- **♀** Los Angeles
- www.qwikresume.com



Data Analysis

Dra grane Straits estima

Program Evaluation

Project Management

. . . . .

**Budget Management** 



DIY Projects

**¾** Crafting

O Meditation

**m** History

# STRENGTHS



♀ Innovation

Insightfulness

✓ Integrity

# LANGUAGES





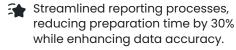


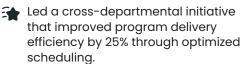
English

Arabic

Polish

# **ACHIEVEMENTS**





# PROFESSIONAL SUMMARY

Resourceful Senior Program Analyst with over 5 years of experience in program evaluation and strategic analysis. Proficient in synthesizing complex data to inform decision-making and optimize program effectiveness. Proven track record of managing cross-functional initiatives, driving process improvements, and delivering actionable insights to enhance operational performance.

## WORK EXPERIENCE

#### Senior Program Analyst

May / 2021-Ongoing♣ Santa Monica, CA

Pineapple Enterprises

- Developed and maintained comprehensive Integrated Master Schedules (IMS) for multiple acquisition programs, ensuring alignment with project milestones.
- Conducted schedule risk assessments and critical path analyses, delivering actionable insights to program leadership.
- 3. Prepared and presented detailed IMS reports, highlighting risks and recommending mitigation strategies to stakeholders.
- 4. Analyzed data from diverse sources to enhance program reporting and support strategic decisions.
- 5. Produced high-quality technical reports, briefs, and presentations to communicate metrics and findings effectively.
- 6. Evaluated compliance of contracts against operational guidelines, identifying areas for improvement and potential risks.
- 7. Collaborated with military teams to gather operational insights, improving program responsiveness to field requirements.

### Senior IMS Analyst

May / 2020-May / 2021

Cactus Creek Solutions

♣ Phoenix, AZ

- Performed in-depth analysis of program schedules, identifying variances and developing strategies for corrective actions.
- 2. Maintained an integrated master schedule, tracking major milestones and ensuring timely project delivery.
- 3. Monitored and reported on schedule performance, providing updates to management on key variances.
- 4. Identified opportunities for process enhancements, implementing action items to drive operational improvements.
- 5. Served as a Subject Matter Expert (SME) in scheduling, mentoring program staff on earned value management principles.
- 6. Coordinated with project management and contractors to ensure compliance with cost and schedule requirements.

## **EDUCATION**

#### Master of Science in Project Management

May / 2019-May / 2020

University of Southern California

Fortland, OR

Focused on advanced project management principles and practices, enhancing skills in strategic planning and risk management.