AVA DAVIS

Server Administrator

✉ support@qwikresume.com 📞 (123) 456 7899 📍 Los Angeles 🌐 www.qwikresume.com

PROFESSIONAL SUMMARY

Proficient Server Administrator with 5 years of experience in managing server infrastructures, optimizing performance, and implementing security protocols. Skilled in troubleshooting and enhancing system reliability across diverse environments.

WORK EXPERIENCE

Server Administrator I
📅 Jan / 2021-Ongoing
Blue Sky Innovations
📍 Chicago, IL

1. Managed both Windows and Linux servers, ensuring optimal performance for hundreds of domains and email services.
2. Acted as the primary point of contact for resolving client issues, maintaining strong communication with stakeholders.
3. Developed and maintained monitoring scripts to proactively identify and address system issues.
4. Created scripts for data compression and synchronization across multiple servers.
5. Executed successful migrations of domains from Windows to Linux servers, enhancing performance.
6. Troubleshot and resolved live site issues, ensuring minimal disruption to client services.
7. Conducted investigations into security breaches, identifying vulnerabilities and implementing corrective measures.

Server Administrator
📅 Jan / 2020-Jan / 2021
Crescent Moon Design
📍 Portland, OR

1. Oversaw critical data management for a financial firm, ensuring data integrity and security.
2. Acquired and configured hardware and software solutions tailored to client needs and budget constraints.
3. Developed a comprehensive HTML help index for the company's financial software, enhancing user experience.
4. Performed regular backups and system updates, ensuring data availability and system reliability.
5. Executed diagnostic tests on workstations, identifying and resolving performance issues.

EDUCATION

Bachelor of Science in Information Technology
📅 Jan / 2019 - Jan / 2020
University of California
📍 Chicago, IL

Focused on network administration, server management, and cybersecurity principles.

SKILLS

Server Management

Network Configuration

System Monitoring

Backup Solutions

Security Protocols

INTERESTS

🎮 Gaming   👜 Fashion
🎞 Film   💻 Technology

STRENGTHS

⚖ Fairness   ↔ Flexibility

➡ Forward-thinking   ♥ Gratitude

LANGUAGES

English   Spanish   French

ACHIEVEMENTS

⭐ Reduced server downtime by 30% through proactive monitoring and maintenance.

⭐ Implemented a new backup strategy that improved data recovery time by 40%.