



# HARPER LEWIS

## Pharmacy Shipping Coordinator

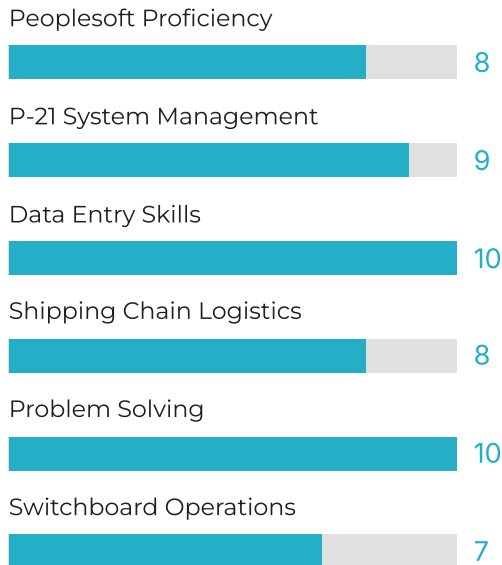
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📍 Los Angeles

🌐 www.qwikresume.com

### 💡 SKILLS



### 🎯 INTERESTS

🔧 DIY Projects    ✂️ Crafting

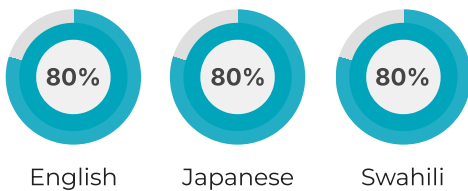
🧘 Meditation    🏛️ History

### 👊 STRENGTHS

🌿 Humility    💡 Innovation

👁️ Insightfulness    ✅ Integrity

### 🗣️ LANGUAGES



### 🌟 ACHIEVEMENTS

- 🌟 Achieved a 98% shipping accuracy rate through meticulous quality checks and process enhancements.
- 🌟 Reduced shipping costs by 15% by renegotiating contracts with logistics providers and optimizing shipping routes.

### 👤 PROFESSIONAL SUMMARY

Accomplished Pharmacy Shipping Coordinator with 7 years of expertise in logistics and shipping management. Adept at optimizing shipping processes, ensuring compliance with regulations, and enhancing operational efficiency. Proven track record of maintaining high accuracy rates and improving customer satisfaction. Committed to leveraging skills to contribute effectively in a dynamic pharmacy environment.

### 💼 WORK EXPERIENCE

**Pharmacy Shipping Coordinator** 📅 May / 2020-Ongoing  
*Maple Leaf Consulting* 📍 Toronto, ON

1. Ensures compliance with shipping accuracy and guidelines to enhance customer satisfaction.
2. Records material counts meticulously to verify shipment accuracy.
3. Processes shipping documents including packing lists, customs forms, and airway bills with precision.
4. Prepares UPS and FedEx orders for shipment, ensuring all paperwork and labeling are accurate.
5. Monitors shipment status through various platforms to provide timely updates to customers.
6. Maintains accurate and legible shipping documentation for audits and compliance.
7. Organizes and files shipping documents systematically for easy retrieval.

**Shipping Coordinator** 📅 May / 2018-May / 2020  
*Summit Peak Industries* 📍 Denver, CO

1. Coordinated the processing of all equipment and accessory orders, meeting both international and domestic demands using SAP.
2. Maintained on-time shipment rates for over \$2 million worth of parts monthly to logistics centers globally.
3. Packaged and shipped critical parts to technicians worldwide, minimizing downtime and maximizing customer satisfaction.
4. Processed customs documentation for international shipments, ensuring compliance with regulations.
5. Achieved a consistent 97% shipping accuracy rate through the implementation of engineered checklists.
6. Redesigned the storage area for over 4,000 parts, enhancing order picking and inventory management efficiency.

### 🎓 EDUCATION

**Bachelor of Science in Pharmacy Logistics** 📅 May / 2016-May / 2018  
*University of Health Sciences* 📍 Denver, CO

Focused on logistics and supply chain management within pharmaceutical environments.