

Robert Smith

Shipping Operator

PERSONAL STATEMENT

Cross-trained in multiple tasks that include both an understanding of production, loadout operations, and competency with multiple operations software. Contributes to the organization by enhancing production flexibility and readiness, while also providing job enrichment and growth opportunities to incumbents.

WORK EXPERIENCE

Shipping Operator

ABC Corporation - April 2013 - December 2014

Responsibilities:

- Responsible for loading haul trucks, tankers, and rail cars with the product via a belt and air valve systems.
- Responsible for taking samples of materials being loaded.
- Verified labels of boxes in the bundles, to ensure that boxes are shipped to correct customers.
- Assisted with general housekeeping in the shipping department.
- Obtained and Maintained certification to operate overhead cranes, forklift, and 4D lifts.
- Picked products from established zones based on information provided on pick tickets.
- Reviewed order, exchanged defective product, or located missing product to ensure the order is satisfied completely.

Shipping Operator

Delta Corporation - 2016 - 2017

Responsibilities:

- Received Packages and send packages to clients.
- Loading 2500lbs and more of paper with a roll clamp pit.
- Facilitated maintenance involved in all aspects of maintaining a large facility.
- Established maintenance service and repair protocol which helped reduce equipment downtime by 10%.
- Established a maintenance preventive maintenance program to help maintain and extend equipment life.
- Ensured and promote safe, healthy, and environmentally sound working conditions. All the Time.
- Supported Logistics Supervisor as needed.

Education

Bachelors In Business Administration - (Westwood College Of Technology Online)

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
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SKILLS

Microsoft Office, SAP,
Shipping.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)