Short Term Disability Case Manager

ROBERT SMITH

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Objective

As a Short Term Disability Case Manager, responsible for Comparing the information to the terms, limitations, and conditions of the contract/administrative services agreement and applicable procedural documents and rendering the claim decision as quickly as possible.

Skills

Micosoft Office, Customer Service.

Work Experience

Short Term Disability Case Manager

ABC Corporation - 2014 – 2016

- FL Trusted provider of clinical content, leading-edge software, absence management outsourcing services, and data analytics to employers, insurers, and healthcare organizations.
- FL Provide quality and accurate disability case management and customer service to our clients employees.
- Successfully managed 150 plus disability claims consistently.
- Provided holistic disability and leave case management.
- Obtained and reviewed updated medical evidence for claim decisions.
- Provided support for all assigned cases by setting time frames to meet quality assurance and client performance guarantees.
- Accessed multiple systems to process claims accurately.

Short Term Disability Case Manager

Delta Corporation - 2010 – 2012

- Calculate weekly wage information for people out on disability.
- Maintain high case loads, and answer phone calls members have about their claims.
- Managing and facilitates Short Term Disability claims and Family Medical Leave Act claims.
- Assisting customers who are in need of a short term disability claim including medically managing the time they are unable to work.
- Keeping constant communication between customer and employer and customer and treating physician.
- Making sure the customer is fully aware of guidelines within their employers policy for Short Term Disability.
- Conduct over 300 thorough investigations and make decisions about liability / compensability Review medical records and evaluate losses Manage an .

Education

Bachelor Of Arts In Psychology

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