

# ROBERT SMITH

## Sr. Site Acquisition Specialist

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

### SUMMARY

Highly qualified Site Acquisition Specialist with experience in the industry. Enjoy creative problem solving and getting exposure on multiple projects, and would excel in the collaborative environment on which your company prides itself.

### CORE COMPETENCIES

Sales, Advertising, Management, Leasing.

### PROFESSIONAL EXPERIENCE

#### Sr. Site Acquisition Specialist

ABC Corporation - November 1999 – October 2015

##### Key Deliverables:

- Prepared preliminary and final zoning analyses on search areas and selected candidates.
- Prepared search area analysis to justify selected property in support of zoning process.
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- Coordinated and participated in site evaluations, site walks, A&E site design walks.
- Organized, hosted and conducted local presentations for neighborhood committees, and jurisdiction request regarding Telecommunication Network Expansion and Improvement.
- Maintained and recorded actions which took place on an active tracker about completed due diligence documentation, communications with jurisdiction and other parties regarding sites.
- Found and leased land for cell phone companies to build towers.

#### Site Acquisition Specialist

Delta Corporation - 1998 – 1999

##### Key Deliverables:

- Leasing property for cellular tower construction.
- Over 30 sites leased.
- Maintained a portfolio of hundreds of communication sites in the New York Metropolitan area Managed regulatory requirements of sites including NEPA, .
- Facilitated communication between A&E, Construction Dept, and Property Owners in the construction of the communication site.
- Raw land Development Site Negotiation Leasing/Zoning SCIP and SARF Packages Modification Work DAS System Lease Negotiations.
- Worked with Cell tower owners to coordinate equipment changes for 3-G overlay.
- Completed applications, attended Zoning hearings and coordinated Lease Amendments for a short term project.

### EDUCATION

2259 Oak Street, Old Forge, New York, 13420

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- B.S. in Journalism/Advertising - 1975(University of Kansas - Lawrence, KS)