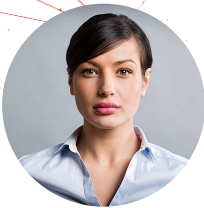


OLIVIA SMITH

Site Safety Manager

support@qwikresume.com (123) 456 7899 Los Angeles
www.qwikresume.com



PROFESSIONAL SUMMARY

Safety Management professional with over 7 years of experience in implementing comprehensive safety programs and ensuring OSHA compliance. Adept at conducting risk assessments, leading safety training initiatives, and fostering a culture of safety among diverse teams. Committed to minimizing hazards and achieving zero incidents by leveraging strong leadership and analytical skills.

WORK EXPERIENCE

Site Safety Manager

Blue Sky Innovations

1. Maintain and enhance the Accident Prevention Program to align with current safety standards.

2. Oversee the management of Safety Data Sheets and ensure proper handling of hazardous materials on-site.

3. Create and manage spreadsheets for inspections, training matrices, and inventory tracking.

4. Conduct comprehensive site safety orientations for new hires and visitors to promote awareness.

5. Develop site-specific safety plans addressing fall protection, crane operations, and confined spaces.

6. Lead safety audits and inspections, conduct daily safety meetings, and ensure compliance with MSHA regulations.

7. Supervise both employees and contractors, leading routine safety briefings and maintaining OSHA documentation.

Jan / 2021-Ongoing

Chicago, IL

Site Safety Manager

Silver Lake Enterprises

1. Perform regular on-site safety inspections and risk assessments to identify hazards.

2. Revise and update corporate safety programs to reflect specific job site conditions and requirements.

3. Facilitate coordination of safety-related paperwork with contractors and project owners.

4. Lead weekly safety meetings to reinforce safety protocols and address concerns.

5. Collaborate with superintendents and foremen on site-specific job task planning.

6. Engage with other trades' safety personnel to ensure comprehensive safety management.

Jan / 2018-Jan / 2021

Seattle, WA

EDUCATION

Bachelor of Science in Occupational Safety

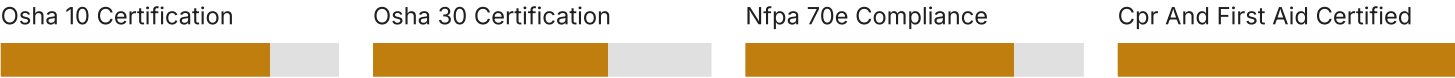
University of Safety Management

Jan / 2015-Jan / 2018

Phoenix, AZ

Focused on risk management, safety regulations, and environmental health.

SKILLS



ACHIEVEMENTS

- Implemented a site-wide safety program that reduced incidents by 40% within one year.
- Achieved 100% compliance during external safety audits over three consecutive years.
- Developed and conducted training sessions for over 200 employees, enhancing safety awareness and practices.