# CHARLOTTE HARRIS

### Site Security Manager

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www.qwikresume.com

# PROFESSIONAL SUMMARY

Accomplished Site Security Manager with 7 years of experience in directing security operations and optimizing team performance. Expertise in risk management, compliance enforcement, and security protocol development. Proven track record in enhancing safety standards and fostering a culture of vigilance, ensuring the protection of personnel and critical assets.



## WORK EXPERIENCE

### Site Security Manager

Apr / 2021-Ongoing

### **Maple Leaf Consulting**

Toronto, ON

- Conducted comprehensive site assessments, developed security audits, and provided actionable recommendations to enhance safety protocols.
- 2. Designed and implemented security programs including Emergency Response, Crisis Management, and Physical Security initiatives.
- 3. Enforced stringent safety measures, safeguarding sensitive areas and assets.
- 4. Provided strategic leadership and guidance to management on security policies and best practices.
- 5. Identified security vulnerabilities and devised corrective measures, enhancing overall risk management.
- Advised on resource allocation to protect company assets, minimizing potential losses.
- 7. Fostered a culture of security awareness among personnel through training and continuous communication.

### Site Security Manager

## Apr / 2018-Apr / 2021

#### **Cactus Creek Solutions**

**₮** Phoenix, AZ

- Managed site operations, including access control and security personnel deployment.
- 2. Oversaw site safety during the construction of a critical infrastructure project, ensuring compliance with safety regulations.
- 3. Supervised a team of 37 contract security officers, managing their training, scheduling, and payroll.
- 4. Trained personnel on the Defense Enrollment Eligibility Reporting System (DEERS) for efficient operations.
- 5. Acted as the primary point of contact for security-related matters, ensuring effective communication and resolution.

# **EDUCATION**

Bachelor of Science in Criminal Justice

Apr / 2015

**State University** 

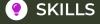
**₮** Portland, OR

Apr/

2018

Focused on security management and risk assessment.





**Security Audits** 

Communication Skills

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**Customer Service** 

Logistics Coordination

Physical Fitness

## INTERESTS

★ Home Brewing ■ Wildlife Conservation

Running

**Public Speaking** 

## **STRENGTHS**

🖒 Willingness

Wisdom

**₹** Zeal

**◊** Ingenuity

## LANGUAGES







English

Japanese

French

## **ACHIEVEMENTS**

- Successfully reduced security incidents by 30% through the implementation of enhanced training programs.
- Developed and executed a comprehensive emergency response plan leading to a 20% improvement in response times.