



# ETHAN MARTINEZ

Site Supervisor

## PROFESSIONAL SUMMARY

Accomplished Site Supervisor with 5 years of hands-on experience in managing site operations, ensuring regulatory compliance, and enhancing team productivity. Proficient in training staff, implementing safety protocols, and leading project initiatives. Passionate about optimizing workflow efficiencies and fostering a culture of safety, consistently delivering high-quality results that meet project objectives.

## WORK EXPERIENCE

**Site Supervisor** Jan / 2021-Ongoing  
**Blue Sky Innovations** Chicago, IL

- Managed daily operations, ensuring compliance with safety standards and regulatory requirements.
- Trained and supervised team members, improving overall performance and productivity.
- Coordinated logistics for project materials and resources to ensure timely delivery.
- Conducted regular site inspections to monitor safety practices and operational efficiency.
- Facilitated communication between stakeholders, including clients, vendors, and team members.
- Prepare and maintain accurate project documentation and reports.
- Resolved conflicts and issues promptly to minimize project delays.

**Site Supervisor** Jan / 2020-Jan / 2021  
**Lakeside Apparel Co** Chicago, IL

- Accounted for expenses (such as labor, overtime, material consumption) of the assigned site, approving all overtime and holding premium time within budget in both hours and dollars.
- Conducted daily, weekly, and one-on-one meetings with the site team to ensure alignment on objectives.
- Supported customer meetings with site or area manager, accepting action items and resolving issues.
- Maintained regular interactions with site or area manager, sales, support operations, and customers as required.
- Prepared performance evaluations for the on-site team, focusing on career planning and skills development.

## EDUCATION

**Bachelor of Science in Construction Management** Jan / 2019 - Jan / 2020  
**State University** Seattle, WA

Focused on project management, safety standards, and operational efficiency within the construction industry.

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## SKILLS

Proficient In Microsoft Office Suite (word, Excel, Powerpoint)

Ability To Work Independently

Vendor Coordination

Equipment Management

Progress Reporting

## INTERESTS

Scuba Diving E-sports  
Reading Fiction Puzzle Solving

## STRENGTHS

Stewardship Teamwork  
Tenacity Vision

## LANGUAGES

English Spanish Mandarin

## ACHIEVEMENTS

- Improved site productivity by 20% through effective team training and workflow optimization.
- Successfully implemented safety protocols that reduced incidents by 30% over two years.