ROBERT SMITH

Site team leader

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SUMMARY

Site team leader with 8 years of experience in Tracking and reporting metrics in their functional area to include labor hour consumption, work order completion, inventory accuracy, throughput, capacity, and customer complaints,& Establishing team goals that meet or exceed established quality standards.

SKILLS

Professional fine art handling. Professional driving, Writing, Editing, Publishing, Reporting, Journalism, Web Design, Quality Control, Broadcasting, Telecommunications, Teaching, Instructing, Management, Security, Warehouse.

WORK EXPERIENCE

Site team leader

ABC Corporation - October 2000 – November 2008

- Responsible for maintenance, repair, additions, alterations and general upkeep of NORTEL Networks systems, Fuji systems, Lucent systems, OC-12 OC-192, DMS 10, DMS 100, for a wide area through out the United States at hub sights.
- Worked with PBXs equipment, analog, digital, I-net, ATM, SONET, coaxial, fiber optic, twisted pair cables, wire wrapping, powering up communication bays and testing the equipment, three different Nortel certifications, inventory of ordered parts, Fiber meter, fiber faultfinder, fiber scope, and laptop for commissioning bays.
- Read engineered document procedure for builds (EDP), and site planning, use and understand schematics, coordinate and lead contractors at jobs sites.
- Submitted daily reports to managers and supervisors.
- Responsible for oversight of site operations at HCBS home serving clients with disabilities.
- Provided transportation for clients, supporting clients with daily living tasks, goals toward independence, and other ongoing supports as needed, and providing protective supervision for clients.
- Consisted of assistance with medical appointments, medication administration, and documentation for billing purposes.

Site team leader

Delta Corporation - 1998 – 2000

- Duties included Develop vocational/avocational programs for the Adult Education course catalog.
- Manage the day to day activities in recruiting and hiring Instructors for the various programs, staff supervision, maintaining the appropriate .
- Instructed, Trained, and Supervised a six member team in completing home renovations.
- CO, WY, AZ, WA, ID, MT, NM Supervised installation teams on jobs in multiple locations installing switching land and wireless, fiber optic broadband .

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- Was responsible for training, employees, supervision of projects, quality audits, shipping, material handling, site safety and final competition of .
- Hired electricians, steel workers, and welders, moving companies, crane operators, machinists and skilled labor.
- Maintained engineering drawing packages, implementing changes as necessary on site.

SCHOLASTICS

- Associate Of Applied Science

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