

# ROBERT SMITH

## Skills Instructor/Manager

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### SUMMARY

Work one-on-one or in small groups to help students or clients with unique challenges develop basic life skills, such as cooking, hygiene, and money skills.

### CORE COMPETENCIES

Journalism, Printing, Photography.

### PROFESSIONAL EXPERIENCE

#### Skills Instructor/Manager

**ABC Corporation - January 2009 – September 2012**

##### Key Deliverables:

- Developed and implemented client care plans including assessments, evaluations and nursing diagnoses.
- Responsible for primary care, case management, and medication management.
- Able to identify special areas of interest for clients who had difficulty learning at "normal" levels.
- Catered programs specifically to separate clients in a class setting of eight individuals.
- Implemented and evaluated daily lesson plans for students to include scheduled activities and materials of modules.
- Planned instruction to achieve specific objectives based upon student need and established curriculum.
- Evaluated the performance of students regarding achievements in curriculum and activities and make necessary provisions to meet learning needs.

#### Skills Instructor

**ABC Corporation - 2007 – 2009**

##### Key Deliverables:

- A Skills Instructor worked with Adults having mental disabilities.
- Helping with every day skills from cleaning, bathing, food preparation.
- Helping the residents in their communities.
- Also passing meds to each individual when needed after becoming med certified..
- Assisted the teacher in the development of materials, projects, and activities to use with teacher directed activities.
- Ability to supervise a large group of students, which may include bus, lunchroom, playground, etc..
- This is Dummy Description data, Replace with job description relevant to your current role.

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### EDUCATION

- 1978(High School of Graphic Arts - New York, NY)

