

# ROBERT SMITH

## Asst.Social Service Director

[info@qwikresume.com](mailto:info@qwikresume.com) | [LinkedIn Profile](#) | [Qwikresume.com](#)

Seeking position that will utilize skills and abilities for further professional growth. believe past job experience, and commitment meeting project goals will meet or exceed criteria needed for position in department.

## EXPERIENCE

### Asst.Social Service Director

#### ABC Corporation - MAY 1995 - SEPTEMBER 2003

- Provided 24/7 monitoring for behavioral and emotional needs of Nursing home residents.
- Attended Resident Care Conferences and completed MDS for state paperwork requirements.
- Resident Rights advocate for Nursing home and Retirement facility.
- Depression and Anxiety assessments and monitoring.
- Accustomed to building good relationships with residents and family.
- Psychotropic medication monitoring for Target behavioral and emotional issues.
- Made rounds with Mental Health Specialists for psychotropic medication monitoring for titration, behavioral care plans with interventions and crisis protocols.

### Asst.Social Service Director

#### Delta Corporation - 1991 - 1995

- Managed all aspects of resident admissions and marketing.
- Coordinate facility marketing efforts to maintain census and increase community awareness of services provided.
- Direct the Social Service Department in accordance with facility policies and State and Federal regulations.
- Responsible for the psychosocial well-being of approximately 105 residents.
- Coordinate and monitor with psychologist the behavior management program, including monthly monitoring of behaviors, psychoactive medication side .
- Responsible for portions of the minimum data set (MDS) and writing of care plans for residents.
- Responsible for setting up home health upon residents discharge.

## EDUCATION

- BA in Gerontology - September 1992(Central Washington University - Ellensburg, WA)



## **SKILLS**

Excellent Customer Service Communication.