

ROBERT SMITH

Asst.Social Service Specialist

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Seeking challenging career position Social Work, Social Services, Child Protective Services, Youth Counselor, Parenting counselor, any psychology related positions utilizing acquired skills, experience ,training. Availability date: anytime.

EXPERIENCE

Asst.Social Service Specialist

ABC Corporation - MAY 2012 - MAY 2013

- Intern-volunteer position Perform assessments with foster children within Portland metropolitan and adjacent areas for large scale NIMH funded randomized control trial testing efficacy intervention that facilitates relationships for siblings living foster care.
- Contacted parents, arrange appointments, report findings via computer and coordinate related activities.
- whole team working with children and their siblings living foster homes
- While working for project primary role was assessor.
- Went to multiple foster homes to perform assessments with children and their siblings and gather additional information from their foster parents , legal guardians when was needed; for example when was working with child with suicidal ideation (Borderline personality Disorder) or anger issues would always need more information from their parents about times and situation when child was confronted with these particular issues, type of symptoms would display and find out triggers which would encourage them exhibit this type of behavior.
- After two months of working here took lead in most assessments sessions.
- responsible of contacting parents scheduling meeting time, picking up kids from home or school, decide where assessment is going to done, prepare packets with all info we needed and read all data, reports about childrens situation, their emotionally , mentally health before we could perform assessment.

Asst.Social Service Specialist

Delta Corporation - 2009 - 2012

- Working well in crisis situations Effective documentation Working with local Law Enforcement Identify and respond to maltreatment of children .
- Performed data entry and filing Conducted family service worker seminars Coordinated payment and billing invoices for participants Operated .

- Provided casework services to dependent, neglected, abused, and delinquent children and youths; children with disabilities; socially and economically .
- Served as liaison between the department and community groups in developing programs, interpreting rules and regulations, and coordinating programs .
- Assisted with mentoring, educating and providing independent living services through monthly independent living meetings.
- Developed plans and found resources to address clients and families problems in housing, counseling, and other areas, using specific service .
- Presented assessment and service plans at pre-dispositional and dispositional hearings.

EDUCATION

- Certificate in Adult Foster Care Homes - (MT. HOOD COMMUNITY COLLEGE - Gresham, OR)

SKILLS

Trauma Seminars, 2 Week Training At Edgewood Center, 2 Weeks Training At Aces.