



# LIAM ANDERSON

Social Services Assistant II

✉ support@qwikresume.com

☎ (123) 456 7899

📍 Los Angeles

🌐 www.qwikresume.com

## SKILLS

Office Suite Proficiency



Mds 3.0 Compliance Expertise



Motivational Interviewing



Group Facilitation



Crisis Counseling



Crisis Communication



## INTERESTS

🦋 Birdwatching 🏠 Traveling

🏀 Sports Coaching 🧶 Knitting

## STRENGTHS

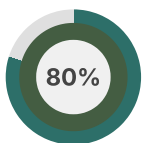
🔗 Pragmatism

🍃 Sensitivity

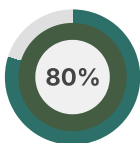
💖 Sincerity

⚓ Stability

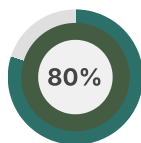
## LANGUAGES



English



French



German

## ACHIEVEMENTS

★ Successfully linked over 150 clients to vital community resources, enhancing their quality of life.

★ Conducted more than 200 initial assessments, leading to tailored support plans for families in need.

## PROFESSIONAL SUMMARY

With a decade of dedicated experience in social services, I excel in client advocacy and case management, driving impactful outcomes for individuals and families. My expertise in crisis intervention, resource coordination, and community outreach empowers clients to access essential services. I am committed to fostering an empathetic environment that supports client well-being and promotes community engagement.

## WORK EXPERIENCE

**Social Services Assistant II**

Quantum Solutions LLC

📅 Apr / 2019-Ongoing

📍 Phoenix, AZ

1. Manage walk-in client allocations and respond to crisis situations, ensuring timely support.
2. Conduct comprehensive assessments of families, gathering social and psychological histories to inform case plans.
3. Collaborate with courts and child protective services to assess family dynamics and develop intervention strategies.
4. Report suspected cases of abuse or neglect, ensuring compliance with legal and ethical standards.
5. Coordinate evaluations for social work, pediatric, and mental health services as needed.
6. Serve as a case manager for low-risk cases, developing actionable recommendations for family support.
7. Facilitate interviews with clients to identify issues and recommend solutions, fostering a pathway to resolution.

**Social Services Assistant**

Lakeside Apparel Co

📅 Apr / 2015-Apr / 2019

📍 Chicago, IL

1. Complete MDS sections, lead care plan meetings, and coordinate discharge planning for transitioning residents.
2. Verify medical codes to ensure alignment with advance directives and living wills for client care.
3. Participate in interdisciplinary team meetings to strategize discharge processes and resource allocation.
4. Advocate for clients' needs during meetings, ensuring their voices are heard in decisions regarding care and equipment.
5. Assist clients in accessing state-funded programs to support their reintegration into the community.
6. Develop and implement client-centered care strategies that promote independence and well-being.

## EDUCATION

**Bachelor of Arts in Social Work**

University of Springfield

📅 Apr / 2012-Apr / 2015

📍 Denver, CO

Focused on social welfare policies, case management, and community outreach strategies.