

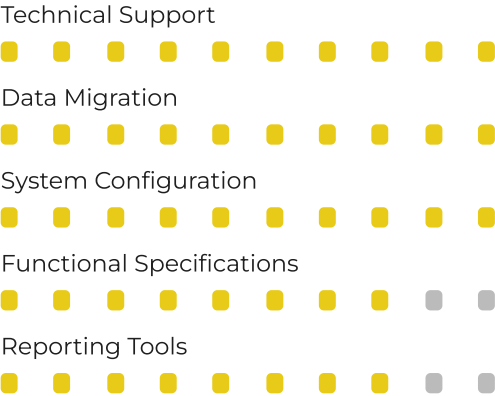


NOAH WILLIAMS

Software Analyst

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(123) 456 7899
Los Angeles
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SKILLS



INTERESTS

Birdwatching Traveling
Sports Coaching Knitting

STRENGTHS

Pragmatism Sensitivity
Sincerity Stability

LANGUAGES



ACHIEVEMENTS

- Developed automated reporting tools using VBA, reducing reporting time by 30%.
- Successfully migrated multiple MS Access applications to newer versions, improving functionality and user experience.

PROFESSIONAL SUMMARY

Results-driven Software Analyst with a solid background in software development and project management. Skilled in gathering and documenting requirements, performing gap analysis, and implementing effective solutions. Adept at using various tools and methodologies to improve software functionality and user satisfaction. Excellent communication skills with a focus on stakeholder engagement and collaboration.

WORK EXPERIENCE

Software Analyst
Blue Sky Innovations
Feb / 2024-Ongoing
Chicago, IL

- Designed and developed SQL queries and macros to automate data processing tasks in MS Access and Excel.
- Provided support for various VBA-based applications, ensuring seamless reporting and data management.
- Analyzed software requirements and specifications to ensure alignment with business needs.
- Assisted in the migration of applications from Windows 7 to Windows 8, ensuring compatibility and functionality.
- Managed urgent requests and resolved issues in a timely manner, demonstrating adaptability and problem-solving skills.
- Utilized Excel VBA for advanced reporting and feature enhancements, improving data accessibility.
- Analyzed user requirements to design effective solutions in MS Access and Excel applications.

Admin Database
Summit Peak Industries
Feb / 2023-Feb / 2024
Denver, CO

- Maintained and provided production support for MS Access databases and Excel workbooks using VBA.
- Conducted data migration and validation testing between various versions of MS Access and Excel.
- Created dynamic reports in Access and Excel, improving decision-making processes.
- Developed a generic query tool in VBA to enhance reporting capabilities.
- Wrote scripts to ensure compatibility of VBA applications across different operating systems.

EDUCATION

Bachelor of Science in Computer Science
State University of New York
Feb / 2022-Feb / 2023
Chicago, IL

Focused on software development, data analysis, and systems design.