



# JAMES CLARK

## Specimen Processor

✉ support@qwikresume.com

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📍 Los Angeles

🌐 www.qwikresume.com

### 💡 SKILLS

Specimen Handling Expertise



8

Data Entry Accuracy



9

Quality Control Proficiency



10

Time Management



8

Adaptability In Fast-paced Environments



10

### 🎯 INTERESTS

🔧 DIY Projects    ✂️ Crafting

🧘 Meditation    🏛️ History

### 👊 STRENGTHS

🌿 Humility    💡 Innovation

👁️ Insightfulness    ✅ Integrity

### 🗣️ LANGUAGES



English



Japanese



Italian

### 🌟 ACHIEVEMENTS

★ Achieved 99% accuracy in specimen labeling, minimizing errors in laboratory processes.

★ Streamlined specimen processing procedures, reducing turnaround time by 15%.

### 👤 PROFESSIONAL SUMMARY

Proficient Specimen Processor with two years of hands-on experience in managing specimen workflows and ensuring compliance with safety standards. My meticulous approach to specimen handling and data entry enhances laboratory accuracy and efficiency. I am committed to supporting healthcare teams by delivering high-quality results and contributing to patient care.

### 💼 WORK EXPERIENCE

**Specimen Processor**

Maple Leaf Consulting

📅 Feb / 2024-Ongoing

📍 Toronto, ON

1. Processed and prepared specimen requisition forms accurately before patient visits.
2. Utilized both paper and electronic requisition systems to ensure completeness and accuracy.
3. Collected and entered patient demographic information with attention to detail.
4. Obtained and verified insurance and billing information to facilitate accurate processing.
5. Collaborated with patients to accurately record their prescription information on requisition forms.
6. Ensured proper labeling of specimen containers, maintaining compliance with protocols.
7. Facilitated the signing of specimen labels by patients to confirm accuracy.

**Specimen Processor**

Crescent Moon Design

📅 Feb / 2023-Feb / 2024

📍 Portland, OR

1. Managed and coordinated urine drug screen procedures in compliance with regulations.
2. Supervised drug screen collections while ensuring patient confidentiality and comfort.
3. Collected essential information from patients to complete drug screening documentation.
4. Entered required drug screen test results into the laboratory information system accurately.
5. Verified and collected correct insurance card information for billing purposes.

### 🎓 EDUCATION

**Associate of Applied Science in Medical Laboratory Technology**

Community College of Philadelphia

📅 Feb / 2022    Feb / 2023

📍 Chicago, IL

Focused on laboratory techniques, specimen processing, and quality control procedures.