

Robert Smith

Spokesperson

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SUMMARY

Spokesperson is Experienced with live broadcasting and recording equipment from audio consoles to video switchboards. Involving copious amounts of hands-on digital media production. However, I am open to other options. I am a quick study and I like to learn new things. I have a professional outgoing personality and I get along with everyone.

SKILLS

Microsoft Office, Adobe Suite, Mac, Pc, 100wpm,.

WORK EXPERIENCE

Spokesperson

ABC Corporation - March 2003 - April 2003

- Managed events to promote the company community involvement.
- Performed in seasonal charitable junctures.
- Responsible for implementing the companys objective and mission statement.
- Trained servers in customer relations and cashiering.
- Maintained required level of customer relations for all customers.
- Responsible for servicing all tables and orders.
- Managed withdraws, deposits and other cash transactions for RMH employees.

Spokesperson

Delta Corporation - 2002 - 2003

- Promote Blue Jeans for Healthy Genes events.
- To create awareness for the reason why people should donate.
- Skills Used Generate PowerPoint presentation for visuals and literal components.
- Speaking with staff and donors.
- Raised public awareness about the studio by providing print and broadcast interviews Helped to develop media materials such as fact sheets and press .
- Promoted brands through various events at area businesses and country clubs Provided excellent customer service and sold products through strong .
- The designed program engaged and motivated online students while reinforcing and validating their English skills.

EDUCATION

BS