

ROBERT SMITH

Senior Staff Writer

info@qwikresume.com | <https://Qwikresume.com>

To expand my learning experiences by obtaining a job in the journalism world. Write on deadline, multiple assignments at a time, social media, work under pressure, work with groups/individually.

2004 - 2010

SENIOR STAFF WRITER - ABC CORPORATION

- Reported in a variety of positions - health-features writer, general-assignment reporter, and suburban-bureau reporter - for the 100,000-circulation daily newspaper.
- Daily assignments ranged from spot news, enterprise and features on personal health, health research, schools, courts, business, parish and city governments, and public safety.
- Developed and managed a source network to find, break and write relevant news articles on designated beats.
- Coordinated with editors, designers, photographers, and colleagues on story development and graphic selections for articles.
- Assisted with editing duties of weekly feature section.
- Assigned freelancers to cover public meetings, court trials, and other newsworthy events.
- Pitched story ideas, conducted interviews, did field research, and wrote at least one article every week.

2002 - 2004

STAFF WRITER - ABC CORPORATION

- Wrote two published pieces in the University of Washington Bothell school newspaper.
- Write articles regarding events on campus to keep students aware and informed. Worked with a team consisting of 6 people to meet deadlines and attend events to promote newspaper at different events.
- Used Microsoft Word extensively to write articles, Google Docs for all the team members to communicate with one another, and also worked with Microsoft Excel to organize the tasks of everyone on the team.
- I was a new writer and was able to improve my writing skills with each piece I wrote.
- Brought a new voice to the writing and also from a different point of view in opinion pieces.
- Skills Used We used Microsoft Office (Excel, Word, PowerPoint) a lot to advertise our news to the students at the school and also people in the Bothell community.

- We did a lot of interviews to students around campus and this helped us bring more detail to our writing..

EDUCATION

Bachelor of Arts in Mass Communications - (Louisiana State University - Baton Rouge, LA)

SKILLS

Microsoft Office Suite, Written Communication, Internet Research, Communications, Editing.