Robert Smith

Stock Supervisor - Entry Level

CONTACT DETAILS

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Alabama
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SKILLS

Inventory Management, Inventory Management, Customer service, Sales, Administration

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference – 1 (Company Name)
Reference – 2 (Company Name)

PERSONAL STATEMENT

Articulate, assertive and driven to succeed with exceptional attention to detail and follow-through able to meet strict deadlines. To work in a learning and challenging environment utilizing the skill and knowledge and contribute positively to personal growth as well as organization growth.

WORK EXPERIENCE

Stock Supervisor - Entry Level

ABC Corporation - March 2011 – November 2012

Responsibilities:

- Supported and ensured execution of all shipment receiving and processing procedures to floor-ready standards including merchandising of the sales floor and displays.
- Supervised, trained, coached, and developed a staff of 16.
- Oversaw and executed markdowns in a timely and accurate manner.
- Worked directly with lead associates to ensure the implementation of corporate merchandising standards and best practices.
- Provided direction to ensure effective execution of corporate merchandising and operational programs to maintain unit and pricing integrity and in-stock position to maximize sales and profitability.
- Conducted extensive staff training and cross-training.
- Perform all stock duties and process all shipments Accomplishments Reached all daily sales goals.

Stock Supervisor

ABC Corporation - 2010 – 2011

Responsibilities:

- Precisely scan the contents of shipments that arrive and upload scanned items into the company database.
- Direct the stock associates to complete assigned quota for shipments by the end of the business day.
- Maintain an organized inventory room to keep the work floor stocked with needed items and to enforce company policies.
- Arrange merchandise for the current and next floor set within the sales floor.
- Process damaged goods and discover the reduced merchandise to separate if from the regular priced items.
- Sanitize the store before executing opening procedures.
- This is Dummy Description data, Replace with job description relevant to your current role.

Education

Business Administration - 2009 (Miami Dade College)

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