

# ROBERT SMITH

## Stock Worker/Co-ordinator

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To acquire a challenging position that will allow to utilize learned skills, as well as gain knowledge from hands on experience in the field of retail.

## EXPERIENCE

### Stock Worker/Co-ordinator

#### ABC Corporation - DECEMBER 1999 - DECEMBER 2006

- Unloading trucks in a neat and timely matter and getting the merchandise stocked and ready for the floor.
- Delivering big-ticket and large items to customers in a timely fashion, getting items into their car in a neat and safe manner.
- Stock Supervisor Undergoing the same duties as a Stock worker while also supervising the entire area.
- Handling the training of all new regular and seasonal stock employees, deciding if they would be kept after the season.
- Shipping and Receiving Specialist Taking and checking in all special shipments delivered to the store via UPS, Fed Ex Etc.
- Checking manifests to make sure that all items are accounted for and in satisfactory condition every day.
- Handling all recalled items when the order is sent to the store.

### Stock Worker

#### ABC Corporation - 1997 - 1999

- Hobby Lobby -Loaded and unloaded trucks.
- Maintained inventory of basic warehouse supplies like boxes and packing peanuts.
- Rearranged shelves and pallet areas to create additional room.
- Worked for more than 40 hours a week on feet.
- Adhered to all workplace safety protocols.
- Completed virtual training programs to improve knowledge and skill in warehouse environment..
- This is Dummy Description data, Replace with job description relevant to your current role.

## EDUCATION

- - September 1998(Ohio Cleveland State University - Cleveland, OH)

## **SKILLS**

Customer-oriented, Computer literate, Stocking Sales.