

Robert Smith

Asst. Stock Worker

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SUMMARY

To secure a position with a reputable company to utilize the skills that have obtained through education.

SKILLS

Customer Service, Retail.

WORK EXPERIENCE

Asst. Stock Worker

Big Lots Stores Inc. - May 2015 - 2020

- Maintains truck or van by completing preventive maintenance requirements; arranging for repairs.
- Maintains inventory controls by collecting stock location orders and printing requests.
- Maintains quality service by following organization standards.
- Maintains safe and clean work environment by keeping shelves, pallet area, and workstations neat;
- Completes reports by entering the required information.
- Maintains technical knowledge by attending educational workshops; reviewing publications.
- Contributes to team effort by accomplishing related results as needed.

Stock Worker

ABC Corporation - 2010 - 2015

- Stacked and transported all overstock to storage areas.
- Reported all equipment failures and malfunctions to supervisor.
- Cleaned and maintained the warehouse in compliance with OSHA safety standards.
- Picked up incoming stock and delivered materials to designated locations.
- Swept floors and stored equipment at the end of each shift.
- Used item numbers to properly stock warehouse..
- This is Dummy Description data, Replace with job description relevant to your current role.

EDUCATION

- 2013(Elmont High School)